



NOTICE TO PROCEED

17 August 2023

IMS GLOBAL ENTERPRISES INC.

44 Columbia St., Brgy. Silangan,
Cubao, Quezon City

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract No. **23-07-0415** dated **12 July 2023**, you are hereby directed to proceed with the project and complete the staggered delivery within the period stated in the Terms of Reference (TOR), but not beyond 31 December 2023. A copy of the Delivery Schedule and Distribution List is also attached herein for your reference.

Very truly yours,

HON. VICTOR MA. REGIS N. SOTTO
City Mayor

By the Authority of the Mayor


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
MARIA KAREN L. TAMEN
Authorized Representative

Date: 8-17-23